INSTRUCTIONS FOR REGISTERING TO ALMALAUREA WEBSITE AND COMPILING THE QUESTIONNAIRE

In order to access the section AlmaGo in AlmaLaurea website you need to be in possession of specific username and password.

If you already have an Almalaurea profile:
- login to Esse3 (https://univr.esse3.cineca.it/Home.do)*
- click on the link "**Accedi ad AlmaLaurea"**
- click on "**Procedi"** to transfer your data to AlmaLaurea
- in the section "I miei Titoli" on the AlmaGo profile, click on the icon "compila il questionario"

If you don't have an AlmaLaurea profile, please register in order to obtain the access codes:
- login to Esse3 (https://univr.esse3.cineca.it/Home.do)*
- click on "**Registrazione su AlmaLaurea**"
- Provide the information required for the registration at AlmaLaurea.
- Chose a password and, at the end of the registration, take note of your username. A reminder with your username will be sent to your email address.
- At the end of the registration process, you will be redirected in your AlmaLaurea reserved Area (AlmaGO)
- To fill in the questionnaire, click on "compila il questionario" linked to your doctoral program title.
- Once filled out the questionnaire, remember to print the receipt and send it to ufficio.protocollo.@pec.univr.it along with the documentation required for your registration to the final exam.

*to access Esse3 website you need proper username and password which are different from the ones you usually use to login to your institutional e-mail box. If you don't remember or you have lost them, you can contact your Graduate School Secretariat or the PhD Office (alessandro.marogna@univr.it).